



Please email completed forms to namita@offthevineexperiences.com | (281) 773-0689

OTV ROOM BOOKING

For book clubs, family events, birthday parties, graduation parties, office meetings and team-building events.

Ideal for **up to 22** people.

Please select the room(s) or facility you would like to book.

	Max # people	Booking Deposit	Food & Beverage Minimum Spend
Rosé Room	10	\$100	\$400
Vine Room	8	\$100	\$300
Old World Room	12	\$150	\$550 (\$450 for 701 Club members)
701 Room	10	\$150	\$700 (\$550 for 701 Club members)

Room Booking - Details and Terms

- The booking deposit is applied towards the Food & Beverage spend.
- Cancellations: Full Booking Deposit refund if you cancel your booking 2 days before the booking date. No refund if canceled after 2 days before the booking date.
- Your booking is for up to 4 contiguous hours.
 - Additional hours, or parts thereof, will be charged at \$100/hour to the card on this form.
- State sales tax and 20% gratuity will be added to the bill.
- No individual checks.
- No damage, marks, glitter or confetti allowed. Minimum \$250 fee for any damage/marks/trash/soilage.
- Outside Food, beer & wine prohibited, unless exception approved in writing by the bistro. \$200 fee for each violation.

Signature

Print Name

BOOKING DATE

START TIME

END TIME

of people

Credit card to be charged below.

Credit Card #

Expires
MM/YY

CVV

Billing Zip Code



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OTV FACILITY BOOKING

For Holiday parties, bridal Showers, baby showers, family events, birthday parties, graduation parties, office meetings and team-building events.

Ideal for **up to 40** people.

Please select the room(s) or facility you would like to book.

	Max # people	Booking Deposit	Food & Beverage Minimum Spend
OTV Facility	40	\$100 (non refundable)	\$1,200

OTV Booking- Details and Terms

- The bistro will be closed to the public during your event, and will be open for your event only.
- The Facility booking deposit is not refundable, and is not applied to the F&B spend.
- 50% of minimum F&B spend must be paid no later than 15 days before your event.
 - Balance 50% payment, plus any overages, is due at the event.
- Full refund, excluding Booking Deposit, if the event is canceled 15 days before the event date. No refund if canceled within 15 days of the event.
- Your event is for up to 4 contiguous hours, including set up, breakdown & clear out.
 - Additional hours, or parts thereof, will be charged at \$200/hour to the card on this form.
- State sales tax and 22% gratuity will be added to the bill.
- No individual checks.
- No damage, marks, glitter or confetti allowed. Minimum \$250 fee for any damage/marks/trash/soilage.
- Outside Food, beer & wine prohibited, unless exception approved in writing by the bistro. \$200 fee for each violation.

Signature

Print Name

EVENT DATE

START TIME

END TIME

of people

Credit card to be charged below.

Credit Card #

Expires
MM/YY

CVV

Billing Zip Code